# 9/27/11 **Highlighted Opportunities**

**Posting Start** Posting ID: POS20100406000005 9/26/2011 Date:

Name: Special Education/Multiple Content Areas **Posting End Date:** 9/30/2011

Milford Central Academy Location:

Overview: SCHOOL DISTRICT

> The Milford School District is an Equal Opportunity Employer and does not discriminate in employment or in educational programs, services or activities on the basis of race, color, national origin, sex, sexual orientation, age, disabilities, marital status, genetic information or Veteran Status. If any person has a complaint alleging any action which is prohibited by this policy, they should

contact the Title IX Coordinator or the District 504 and ADA Coordinator, 906 Lakeview Avenue,

Milford, Delaware 19963. Telephone (302) 422-1600.

#### **MILFORD**

#### PROFESSIONAL STAFF POSITIONS

#### JOB DESCRIPTION

TITLE: Special Education/Multiple Content Areas

QUALIFICATIONS: Possess or be eligible for a Delaware teaching license and dually certified in special education and a content area.

**REPORTS TO:** Principal

JOB GOAL: To increase student achievement by serving as a co-teacher in all aspects of classroom instruction, providing leadership and support to students, ensuring compliance to the IEP and to providing for optimal student learning.

#### PERFORMANCE RESPONSIBILITIES:

- 1. Meet and instruct assigned classes in the locations and at the times designated.
- 2. Develop and maintain a classroom environment conducive to effective learning within the limits of the resources provided by the district.
- 3. Prepare for classes assigned and show written evidence of preparation upon request of the principal.
- **4.** Encourage students to set and maintain standards of classroom behavior.
- 5. Employ a variety of instructional techniques and instructional media consistent with the physical limitations of the location provided and the needs and capabilities of the individuals or student groups involved.
- 6. Strive to implement by instruction and action the district's philosophy of education and instructional goals and objectives.
- 7. Take all necessary and reasonable precautions to protect students, equipment, materials and facilities.
- 8. Evaluate student progress on a regular basis.
- 9. Maintain accurate, complete and correct records as required by law, district policies and administrative regulations.
- 10. Assist in upholding and enforcing school rules, administrative regulations and Board policies.

- **11.** Make provision for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms.
- **12.** Attend and participate in faculty meetings.
- **13.** Cooperate with other members of the staff in planning instructional goals, objectives and methods.
- **14.** Assist in the selection of books, equipment and other instructional materials.
- **15.** Accept a share of responsibility for co-curricular activities as assigned.
- **16.** Work to establish and maintain open lines of communication with students and their parents concerning both the broad academic and behavioral progress of all assigned students.
- 17. Establish and maintain cooperative relations with others.
- **18.** Provide for his or her own professional growth through an ongoing program of reading, workshops, seminars, conferences and/or advanced course work at institutions of higher learning.
- **19.** Participate as a member in the Professional Learning Community.

#### **BEGINNING DATE: October 2011**

#### TERMS OF EMPLOYMENT:

Salary and work year to be according to the current salary schedule and the Professional Agreement. **EVALUATION:** 

Performance of this job will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of professional personnel.

**APPLICATION PROCESS:** All internal and qualified applicants are invited to submit a letter of interest and a current resume to: Paul Walmsley, Director of Personnel, 906 Lakeview Avenue, Milford, DE 19963. External and qualified applicants must complete the online application at <a href="https://www.milfordschooldistrict.org">www.milfordschooldistrict.org</a>. Only completed applications will be considered and must include:

- Letter of interest
- Resume
- Copy of unofficial transcript indicating class ranking and GPA
- Three letters of recommendation

#### **CLOSING DATE: September 30**, 2011

For more information contact: Paul Walmsley, Director of Personnel, 906 Lakeview Avenue, Milford, DE 19963 or email: pwalmsley@msd.k12.de.us.

## Don't forget to check these important sites for opportunities:

The People's Place <a href="http://www.peoplesplace2.com/employment.html">http://www.peoplesplace2.com/employment.html</a>

Delaware Employment Link for all jobs posted for the State of Delaware: <a href="http://delawarestatejobs.com/">http://delawarestatejobs.com/</a>

Link for Jobs at Non-Merit State Agencies http://www.delawarestatejobs.com/pages/additionaljobs.asp

Delaware Job Link for jobs listed by Delaware Companies: https://joblink.delaware.gov/

### County Jobs in Delaware:

- o Kent County http://www.co.kent.de.us/Departments/Administration/KCJobs.htm
- o Sussex County <a href="http://www.sussexcountyde.gov/dept/personnel/index.cfm?resource=jobopenings">http://www.sussexcountyde.gov/dept/personnel/index.cfm?resource=jobopenings</a>
- o New Castle County http://www2.nccde.org/HR/Employment/default.aspx

The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the final filing date.

```
Job title: Conservation Technician II
      Opening date: 9/21/2011
Final filing date: Sep 27 2011 11:5
Recruitment number: 091911-MGCA02-400100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091911&R2=MGCA02&R3=400100
Job title: Conservation Technician III
      Opening date: 9/19/2011
Final filing date: Sep 28 2011 11:5
Recruitment number: 091511-MGCA03-550400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091511&R2=MGCA03&R3=550400
Job title: Equipment Mechanic I
      Opening date: 9/19/2011
Final filing date: Sep 28 2011 11:5
Recruitment number: 091511-MCCA01-550400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091511&R2=MCCA01&R3=550400
Job title: Driver Improvement Officer
      Opening date: 9/19/2011
Final filing date: Sep 28 2011 11:5
Recruitment number: 091511-MBCA01-551100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091511&R2=MBCA01&R3=551100
Job title: Engineering/Planning/Surveying Technician V
      Opening date: 9/19/2011
Final filing date: Sep 28 2011 11:5
Recruitment number: 091411-MFBA05-550800
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091411&R2=MFBA05&R3=550800
Job title: Engineering/Planning/Surveying Technician II
      Opening date: 9/19/2011
Final filing date: Sep 28 2011 11:5
Recruitment number: 091411-MFBA02-550800
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091411&R2=MFBA02&R3=550800
Job title: Systems Manager/Computer Engineer
      Opening date: 9/19/2011
 Final filing date: Sep 28 2011 11:5
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Recruitment number: 090811-MADZ13-550200
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=090811&R2=MADZ13&R3=550200
Job title: Social Service Specialist II
      Opening date: 9/23/2011
Final filing date: Sep 29 2011 11:5
Recruitment number: 092211-MDD002-380600
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092211&R2=MDDO02&R3=380600
Job title: Family Service Assistant I
      Opening date: 9/23/2011
Final filing date: Sep 29 2011 11:5
Recruitment number: 092211-MDDN01-370400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092211&R2=MDDN01&R3=370400
Job title: Family Crisis Therapist
      Opening date: 9/23/2011
 Final filing date: Sep 29 2011 11:5
Recruitment number: 092211-MDDC01-370400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092211&R2=MDDC01&R3=370400
Job title: Equipment Operator I
      Opening date: 9/23/2011
Final filing date: Sep 29 2011 11:5
Recruitment number: 092211-MCCC01-550400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092211&R2=MCCC01&R3=550400
Job title: Human Resources Specialist IV
      Opening date: 9/23/2011
Final filing date: Sep 29 2011 11:5
Recruitment number: 092211-MACB04-380100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092211&R2=MACB04&R3=380100
Job title: Accounting Technician
      Opening date: 9/23/2011
 Final filing date: Sep 29 2011 11:5
Recruitment number: 092211-MABA01-100200
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092211&R2=MABA01&R3=100200
Job title: Administrative Specialist I
      Opening date: 9/23/2011
 Final filing date: Sep 29 2011 11:5
Recruitment number: 092211-MAAA01-450101
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092211&R2=MAAA01&R3=450101
Job title: Food Service Worker
      Opening date: 9/23/2011
 Final filing date: Sep 29 2011 11:5
Recruitment number: 092111-MCBD01-351400
          Web link:
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http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092111&R2=MCBD01&R3=351400
Job title: Corporations Assistant
      Opening date: 9/23/2011
 Final filing date: Sep 29 2011 11:5
Recruitment number: 092211-MAAB02-200500
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092211&R2=MAAB02&R3=200500
Job title: Motor Vehicle Technician I
      Opening date: 9/23/2011
Final filing date: Sep 29 2011 11:5
Recruitment number: 092211-MBCC01-551100
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092211&R2=MBCC01&R3=551100
Job title: Fiscal Administrative Officer
      Opening date: 9/24/2011
Final filing date: Sep 30 2011 11:5
Recruitment number: 092211-MABB04-600600
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092211&R2=MABB04&R3=600600
Job title: Administrative Specialist I
      Opening date: 9/24/2011
Final filing date: Sep 30 2011 11:5
Recruitment number: 092211-MAAA01-450100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092211&R2=MAAA01&R3=450100
Job title: Support Services Administrator
      Opening date: 9/24/2011
 Final filing date: Sep 30 2011 11:5
Recruitment number: 091511-MAHZ06-450100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091511&R2=MAHZ06&R3=450100
Job title: Senior Environmental Compliance Specialist
      Opening date: 9/25/2011
 Final filing date: Oct 1 2011 11:5
Recruitment number: 092311-MGCB02-400400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092311&R2=MGCB02&R3=400400
Job title: DNREC Enforcement Trainee
      Opening date: 9/25/2011
Final filing date: Oct 1 2011 11:5
Recruitment number: 092311-MBBD01-400300
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092311&R2=MBBD01&R3=400300
Job title: Unemployment Insurance Quality Control Auditor
      Opening date: 9/21/2011
 Final filing date: Oct 4 2011 11:5
Recruitment number: 091911-MBAZ05-600600
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091911&R2=MBAZ05&R3=600600
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Job title: Nursing Director Opening date: 5/3/2011

Final filing date: Oct 30 2011 11:5
Recruitment number: 041311-MDGB08-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=041311&R2=MDGB08&R3=350500

Job title: Public Health Administrator II

Opening date: 5/21/2011

Final filing date: Nov 17 2011 11:5
Recruitment number: 051911-MDDL03-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051911&R2=MDDL03&R3=350500

Job title: Dentist

Opening date: 5/28/2011

Final filing date: Nov 24 2011 11:5
Recruitment number: 052411-MDEA01-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=052411&R2=MDEA01&R3=350500

Job title: Registered Nurse III Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5
Recruitment number: 062311-MDGB02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500

Job title: Registered Nurse II
Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5
Recruitment number: 062311-MDGB02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500

Job title: Certified Nursing Assistant

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5
Recruitment number: 062211-MDCD02-351100

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062211&R2=MDCD02&R3=351100

Job title: Nutritionist III
Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5
Recruitment number: 062411-MDFA03-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062411&R2=MDFA03&R3=350500

Job title: Registered Nurse II
Opening date: 7/8/2011

Final filing date: Jan 4 2012 11:5
Recruitment number: 070611-MDGB02-380200

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070611&R2=MDGB02&R3=380200

Job title: Advanced Practice Nurse

Opening date: 8/8/2011

Final filing date: Jan 8 2012 11:5 Recruitment number: 080111-MDGB05-200900 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080111&R2=MDGB05&R3=200900 Job title: Registered Nurse III Opening date: 7/16/2011 Final filing date: Jan 12 2012 11:5 Recruitment number: 062911-MDGB02-350500 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500 Job title: Registered Nurse II Opening date: 7/16/2011 Final filing date: Jan 12 2012 11:5 Recruitment number: 062911-MDGB02-350500 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500 Job title: Registered Nurse III Opening date: 7/27/2011 Final filing date: Jan 23 2012 11:5 Recruitment number: 072011-MDGB03-350500 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072011&R2=MDGB03&R3=350500 Job title: Chief Physician Opening date: 8/9/2011 Final filing date: Feb 5 2012 11:5 Recruitment number: 080411-MDEB02-351100 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080411&R2=MDEB02&R3=351100 Job title: Nursing Home Administrator Opening date: 8/10/2011 Final filing date: Feb 6 2012 11:5 Recruitment number: 080311-MDBZ12-351400 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080311&R2=MDBZ12&R3=351400 Job title: Epidemiologist II Opening date: 8/17/2011 Final filing date: Feb 13 2012 11:5 Recruitment number: 081211-MDAB02-350500 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081211&R2=MDAB02&R3=350500 Job title: Registered Nurse I-III Opening date: 8/18/2011 Final filing date: Feb 14 2012 11:5 Recruitment number: 081111-MDGB01-351400

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400
Job title: Nursing Supervisor

Job title: Nursing Supervisor Opening date: 8/18/2011

Web link:

Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB04-351400

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Web link:
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http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB04&R3=351400

Job title: Registered Nurse III
Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400

Job title: Registered Nurse II
Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400

Job title: Registered Nurse II
Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400

Job title: Compliance Nurse
Opening date: 8/24/2011

Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDGZ02-350900

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900

Job title: Compliance Nurse
Opening date: 8/24/2011

Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDGZ02-350900

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900

Job title: Certified Nursing Assistant

Opening date: 8/24/2011

Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDCD02-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDCD02&R3=351400

Job title: Family Service Specialist

Opening date: 9/2/2011

Final filing date: Feb 28 2012 11:5
Recruitment number: 083111-MDDQ01-370600

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=083111&R2=MDDQ01&R3=370600

Assistant Billing Manager - Mid-Atlantic Family Practice Assistants, Hairstylist, Massage - Stephan & Co. **Caregivers - Home Instead Senior Care Case Manager** - Nanticoke Health Services **CNA** - Cadia Rehabilitation-Renaissance **CNA** - Harbor Healthcare Customer Service Representative - Tanger Mall **Dental Assistant** - Practice in Dagsboro **Domestic Violence Staff** - People's Place (SAFE) **Driver, Customer Service** - Sussex County Habitat For Humanity Echo, Vascular Technologists - Cardiovascular Consultants **Executive Director** - Delaware Center for the Inland Bays **HVACR Technician** - All Temp Air Job Opportunities - Beebe Medical Center Job Opportunities - Sussex Family YMCA Job Opportunities - The Peninsula Line Cooks, Sous Chefs - The Pickled Pig Pub **Loan Support Clerk** - Community Bank Medical Assistant or CNA - Mid-Atlantic Family Practice Night Custodian - Cape Henlopen School District **Nursing Supervisor** - Harbor Healthcare & Rehabilitation **Phlebotomist - Medical Office Placement Coordinator** - CHEER Real Estate Sales - Coldwell Banker **Receptionist** - Medical Office Registration Office/Bookkeeper - Holly Lake Campsites **Restoration Technician - Gale Force RN** - Brandywine Senior Living RN/LPN, Bi Lingual Medical Assistant - Pediatric Office **Sales** - Carltons **Sales Executives** - Coastal Style Magazine Sales Professionals - Holly Kia Sales/Customer Service - Harvard Business Services Server/Wait Staff - Cadbury at Lewes **Servers - The Greene Turtle Rehoboth** Services Aides - Cape Henlopen School District Shift Leaders - Dunkin' Donuts in Millsboro, Long Neck

**Shift Leaders - Dunkin' Donuts in Rehoboth** 

Shift Supervisor RN - Harrison Senior Living of Georgetown
Special Education Teachers - Cape Henlopen School District
Stylists - Pure Bliss
Transition Assistant - Vocational Rehabilitation

## Please See Below for Jobs Recently Posted in the Dover Post

**Child Care**P/T asst. teacher needed for high quality center. Hours approx. 12:00-5:30. Must have DOE certificate and experience working with young children. Please fax resume to 302-730-4747 or e-mail to **admin@childrenssecretgarden.net** 

Sussex County Habitat for Humanity ReStore, **PT driver & customer service Rep.** 15-20 hrs a week. Verifiable spotless driver record, customers service skills & ability to lift 50 lbs. Must pass background check. Apply at 107 Depot St. Georgetown, DE. 19947 Wed.-Sat. between 10am - 2pm or <a href="mailrestore@sussexcountyhabitat.org">mailrestore@sussexcountyhabitat.org</a> . **SCHFH is an Equal Opportunity Employer.** 

Experienced Automotive Technician, Full benefits available. Call Gary at Firestone (302) 734-5941 Dover

Experienced bus drivers wanted, In the smyrna/middletown area. Ask for Phyllis (302)653-3886

**FULLER BRUSH CO.** Sales Distributors needed. Start your own Home Based Business. Looking for people who could use extra money, servicing people in your area. No investment. Call 800-882-7270email: **fullerlady2@aol.com www.joannefullerlady.com** 

**Housekeeper Full Time**., Live Out. M-F. Non-Smoker Job is located in Middletown, DE. Private Home Responsibilities Include: Vacuum, mop, dust, laundry, make beds, Clean kitchens, Bathrooms and other household duties. Must be legal US resident, have verifiable references and a clean background check. Interested applicants contact Send resumes to: 222 carter Drive Suite 201 Middletown, DE 19709 or fax to 302-861-3339

**Housing Counselor nonprofit agency**, Located in Middletown, DE seeking Housing Counselor to provide services to individuals/families in the MOT area. Must have own vehicle and able to work flexible hours. BS degree in Human Services or related field or associates degree and two years work experience in related field or one year to 2 years work experience as a Housing Counselor or related field. Send Resumes to Housing Director 1218 B Street-Wilmington, DE 19801. Resumes accepted until 9/30/11.

**p/t furniture mover as needed**, Requirements must be able to lift 75 lbs., have own transportation, reliable, willingnes to work. No experience required, perfect opportunity for a college student. Must be able to pass drug test. Pay \$9.00hr. email:annexmarket@comcast.net. Annex Market Place located in Wilmington,Delaware

**Administrative Assistant**, Financial company located in Kent County seeks full-time employee who has positive energetic attitude, professional appearance, and excellent communication, computer, and organizational skills. Responible for client care, data entry, and office organization. Must pass background check. Experience not necessary. Salary range \$11-\$14 per hour. Please call (302) 747-7583 to schedule interview.

Schagrin GAS Company, A family owned propane company, is seeking a **propane delivery driver** for our Georgetown, DE. location. Applicants must have clean driving record, and comply with drug

testing/background check. CDL Class B w/X endorsement required. We offer a competitive compensation pkg plus medical, dental, 401K & profit sharing. Apply at SchagrinGAS 21332 Cedar Creek Ave, Georgetown or fax 302-279-8907 email hr@schagringas.com

DELIVERY DRIVER, Good driving record required.OUTSIDE PARTS SALESPERSON. Good driving record and heavy duty truck knowledge required. Please apply at 613 Clara St. Dover, DE. 19904 or email: <a href="mailto:mweyandt\_1999@yahoo.com">mweyandt\_1999@yahoo.com</a>

TONY'S PIZZA HIRING FOR SERVER'S Please apply in person @ Tony's Pizza in Dover 1053 N. DuPont Hwy

**pt secretary** for montessori school., Looking for an organized and dependable indivdual with excellent people skills. Call (302)239-2917 or fax (302)-239-0184 Hockessin

**Part-time Paralegal Assistant**, wanted for busy law practice. Excellent grammar and strong communication skills a must. Must be proficient in MS Office. Must type min of 50 wpm. Opportunity for advancement. Please email or fax cover letter and resume to: **kvicks@vickslaw.com or (302) 674-3700.** 

# Please See Below for Jobs Recently posted on CareerBuilder.com

Job Title	Company	Location	Date Posted	
Retail Financial & Ops Analyst	WSFS Bank	Wilmington, DE	Sep-27	Apply
Operations Manager - Liquid Chromatography Products	Agilent	Newport, DE	Sep-27	Apply
Insurance Sales Rep - Entry Level & Experienced	National Agents Alliance	New Castle, DE	Sep-27	Apply
IT Operations Business Analyst	Technisource	Wilmington, DE	Sep-27	Apply
Network Analyst	Technisource	Wilmington, DE	Sep-27	Apply
NOC Engineer	Technisource	Wilmington, DE	Sep-27	Apply
NOC Administrator	Technisource	Wilmington, DE	Sep-27	Apply
Sales Management Trainee	Enterprise Rent-A-Car	Wilmington, DE	Sep-27	Apply
Sales Management Trainee	Enterprise Rent-A-Car	Wilmington, DE	Sep-27	Apply
Systems Consultant (SunGard Banner ERP Student AR & Finance Modu	Sungard	Dover, DE	Sep-26	Apply

<u>CIO</u>	Sungard	Dover, DE	Sep-26	Apply
Helpdesk Analyst	Spherion Staffing Services	Newark, DE	Sep-26	Apply
Program Director	Resources For Human Development	New Castle, DE	Sep-26	Apply
Collector - Temporary	NCO	Wilmington, DE	Sep-26	Apply
REGISTERED DENTAL HYGIENIST	MEHRING FAMILY DENTISTRY	Newark, DE	Sep-26	Apply
Automotive Service Center Technician	Mr. Tire®	New Castle Area, DE	Sep-26	Apply
TOP NOTCH AUTOMOTIVE MANAGEMENT NEEDED!!	Mr. Tire®	Delaware Area, DE	Sep-26	Apply
Manager : Convenience Store	Goose Creek. A division of Cato Gas & Oil Company	Dover, DE	Sep-26	Apply
PASSENGER SHUTTLE DRIVER	Express Employment Professionals	New Castle, DE	Sep-26	Apply
Actuary - Model Architect	MetLife	Wilmington, DE	Sep-26	Apply
PAYROLL SPECIALIST	Express Employment Professionals	Dover, DE	Sep-26	Apply
Account Manager - Rehoboth, DE	Staples	Milford, DE	Sep-26	Apply
CDL DRIVERS (CLASS B or A)	Burns & McBride, Inc.	New Castle, DE	Sep-26	Apply
Online Marketing Specialist	Wilmington University	New Castle, DE	Sep-26	Apply
Business Analyst I	Blue Cross Blue Shield of Delaware	Wilmington, DE	Sep-26	Apply

# See Below for openings in Delaware Schools

Sussex Technical School District is seeking Professional Grant Writer(s)/Researcher(s) to design, develop and prepare grant proposals, academic proposals, Letters of Intent, background documentation, program

rationales, and other reports. The Grant Writer(s)/Researcher(s) will provide advice on identification and preparation of major collaborative grant proposals and/or develop or assist in the development of individual, multidisciplinary and multi-institutional program initiatives and funding applications, including performing extensive background research, writing and substantive editing of proposals, and customizing writing for target audiences.

#### **Qualifications:**

- Bachelors Degree in English, Journalism or research based related field preferred
- 2+years of successful documented grant writing experience preferred
- Computer literate and comfortable with internet research and online applications
- Ability to work independently, set priorities, and complete work timely and accurately
- Solid writing and editing skills
- Proven experience in building successful funding proposals for provincial national, and private sector agencies
- Exceptional knowledge of successful grant and contribution application procedures and granting and contributing agency requirements
- Exceptional interpersonal, organizational and problem-solving skills, including the ability to multi-task a range of complex projects and to meet the required deadlines; ability to work under pressure and handle frequent interruptions; and the ability to work in an independent and flexible environment
- Excellent English verbal and written communication skills including training and/or education in communication; ability to incorporate a broad knowledge base with understanding and communication of complex research issues to the non-expert reader; and excellent critical review and substantive editing skills
- Advanced knowledge of Word, Excel, PowerPoint and internet search media
- Work is performed in an office environment and/or home office
- Confidentiality agreement
- Such alternatives to the above qualifications as the Board of Education and/or the Administration may find appropriate and acceptable

Salary/Benefits:

Percentage Commission based on grant amount

#### **APPLY ONLINE!**

#### **Contact information**

Curt Bunting Ed.D
Assistant Superintendent
Sussex Tech School District
17137 County Seat Highway
P.O. Box 351
Georgetown, DE 19947
(302) 856-9509cbunting@sussexvt.k12.de.us

# **Family Foundations Academy**

**Employment** 

Cafeteria Workers (Servers and Cashiers)

Before and After Care Coordinator (Part-time)

#### Please send Cover Letter and Resume via U.S. Mail or Emal to:

Sean Moore
Co-Director & Chief Administrative Officer
1101 Delaware Street
New Castle, DE 19720
smoore@ffa.k12.de.us

COLLEGE PREPARATORY CHARTER SCHOOL FOR BOYS WILMINGTON, DELAWARE GIVING BOYS A REAL CHANCE FOR A REAL FUTURE

## SEEKING TEACHERS FOR PRESTIGE ACADEMY CHARTER SCHOOL

Do you believe that a quality education is a boy's best tool for success in America today? Do you believe that a well structured, highly disciplined, achievement oriented and supportive environment will save a boy's life and provide him with the best chance for a real future? Have you demonstrated the ability to improve student academic achievement in an urban setting? Are you ready to grow as a teacher and leader? If you are ready to join a team committed to eliminating the achievement gap without excuse, then Prestige Academy needs you to help lead Delaware's first single-gender charter school.

## Join a team that will give boys a real chance for a real future. About Prestige Academy

Prestige Academy is a college-preparatory public charter middle school for boys in Wilmington, Delaware. Prestige Academy opened in August of 2008 with 103 5th graders and will expand one grade per year until full enrollment is reached in grades five through eight. Prestige Academy's mission is to prepare young men in grades 5-8 for admission to and success in demanding college preparatory high schools. In a highly structured, achievement-oriented school culture, Prestige Academy students develop a strong academic foundation in the core subjects and the REAL values necessary for success: Respect and Responsibility, Excellence in Behavior, Academic Mastery, and Leadership. We are seeking dynamic individuals to serve as teachers at Prestige Academy.

**Location** Wilmington, Delaware is conveniently located along the Northeast corridor, just 30 min. from Philadelphia, 90 min. from Washington, DC, 60 min. from Baltimore, 120 min. from New York City and only minutes from Southern New Jersey.

### **Application Process**

We are seeking a talented educator with an absolute commitment to increasing student achievement to lead the instructional program of Prestige Academy. We very much appreciate the commitment to students and teaching that is reflected in your taking the time and effort to contact us.

Please send a letter of interest and recent resume along with thoughtful responses to the following questions to Jack Perry at: <a href="mailto:jack.perry@pa.k12.de.us">jack.perry@pa.k12.de.us</a>.

- a. Why do you want to work in an urban charter middle school?
- b. How should you be evaluated as a teacher?
- c. What can you bring to this position?
- d. What's your opinion of standardized testing?
- e. Are you warm or strict?

### **Indian River School District**

ID: POS20110919000001

Name: Occupational Therapist

Location: District

Posting Start Date:	9/19/2011
Posting End Date:	Until Filled
Overview:	<ul> <li>Provide Occupational Therapy Services, applying principles and practices to children with special needs to promote optimum fine motor skills development</li> </ul>
Qualification:	<ul> <li>Must hold or be elibible for State of Delaware Certification.</li> <li>Maintain a valid registration by the American Occupational Therapy Association or National Board Certification in Occupational Therapy.</li> <li>Possess a Bachelors' Degree from an accredited program in Occupational Therapy Association as well as maintain licensing requirements for the State of Delaware.</li> <li>Clean Criminal Background Check, TB test and child protection registry clearance must be completed prior to start of employment.</li> <li>Experience and/or training in Childhood development.</li> </ul>
Status:	Active

ID:	POS20110912000001
Name:	Winter Coaching Positions for IRHS
Location:	Indian River High School
Posting Start Date:	9/12/2011
Posting End Date:	10/14/2011
Overview:	<ul> <li>Please apply if you are interested in any coaching, assisting coaching or volunteering at Indian River High School.</li> <li>Coaches individual participants in the skills necessary for excellent achievement in the sport involved.</li> <li>Helps plan and schedule a regular program of practive in season.</li> <li>Helps maintain necessary attendance forms, insurance records, and similar paperwork.</li> <li>Helps oversee the safety conditions of the facility or area in which assigned sport is conducted at all times that students are present.</li> <li>Helps establish perfomance criteria for eligibility in interscholastic competition in his/her sport in accordance with state and district standards.</li> <li>Enforces discipline and stortsmanlike behavior at all times, and establishes and oversees penalties for breach of standards by individual students.</li> <li>Responsible for adherence to all DIAA rules and regulations as well as any policies and procedures adopted by the Indian River School District.</li> <li>Represents the school and the school district in an ethical and professional manner at all times.</li> <li>Performs other assigned duties.</li> </ul>
Qualification:	<ul> <li>Minimally holds a high school diploma or GED. Advances education above high school is preferred.</li> <li>Demonstrates interest in the aptitude for performing coaching duties for a specific sport or sports.</li> <li>Clean Criminal Background Check, Child Protection Registry Check and TB test must be comopleted prior to start of employment.</li> </ul>

Required Education Level: GED

## **Location: Lake Forest High School**

**Posting Start** Posting ID: POS20110926000002 9/26/2011 Date:

Name: Drama Coach/Advisor - (Appendix B) Posting End Date: 10/3/2011

Overview: Drama Coach/Advisor (Appendix B)

Lake Forest High School

Qualification: 1. Plans and presents at least one dramatic performance per school year.

2. Maintains order at rehearsals.

3. Works with the sponsor to regulate the financial expenditures.

4. Maintains discipline and authority over students according to the Lake Forest Discipline Policy Manual.

5. Performs other duties as assigned by the building principal that relate to this position.

Required

**GED** Education

High School diploma Level:

Street 5423 Killens Pond Road Name: Dr. Tammy J. Croce Address:

Title: Personnel Director City: Harrington

E-mail: tjcroce@lf.k12.de.us State: DE 302-284-3020ext123 Phone: ZIP: 19943

Apply Back Print

## CHRISTINA SCHOOL DISTRICT

**EMPLOYMENT OPPORTUNITY** 

**POSITION: ELL (English Language Learners) Specialist** 

**LOCATION: Drew Educational Center RESPONSIBLE TO: K-12 Services CLOSING DATE: October 7, 2011 QUALIFICATIONS:** 

☐ Meet criteria for highly qualified teachers

☐ Master's Degree, required

☐ Minimum of five years of education experience with at least three of the years in successful classroom teaching experience

□ Experience developing and delivering various professional development i.e. seminars, interactive work sessions, small group and one on one coaching
□ Ability to work collaboratively with colleagues, school administrators and central office staff
☐ Knowledge of best practices in teaching and learning with English Language Learners
□ Knowledge of strategies to increase student engagement
☐ Knowledge of instructional differentiation strategies
□ Demonstrated leadership abilities
SALARY: \$70,000 - \$80,000  MONTHS OF EMPLOYMENT: 12 month position  APPLICATION PROCEDURES: Interested applicants must submit a letter of interest, resume, proof of certification, and three current letters of recommendation to the following address no later than October 7, 2011:
CHRISTINA SCHOOL DISTRICT Human Resources Office 600 N. Lombard Street Wilmington, DE 19801 PH: 302/552-2650 FX: 302/552-2651 Email: humanresources@christina.k12.de.us Criminal background check and drug screening required prior to employment
PERFORMANCE RESPONSIBILITIES:
□ Collaborate with building and district administrators to establish ELL program priorities & design
□ Collaborate with Curriculum Specialists, Master teachers and other instructional leaders to stay abreast of district curricular initiatives and/or changes and support district professional development initiatives
☐ Use best practices for coaching and modeling lessons or observing in a formative way and providing feedback through reflective dialogue for teachers and administrators district-wide
□ Assist school with placing students appropriately and ensure that ELL/ESL guidelines are followed
□ Analyze school level, grade level and classroom data to identify strengths and weaknesses and plan targeted support to improve teacher quality and effectiveness
☐ Monitor the progress of ELL students
□ Promote and monitor WIDA (World Class Instructional Design Assessment) standards for the ELL population
□ Collaborate with grade level teams in the Professional Learning Communities to review data and reflect on instruction

☐ Maintain accurate records of professional development activities and coaching sessions
□ Coordinate and manage district-wide entry level screening and annual ACCESS testing
Order, receive, secure, distribute and return all test materials.
<ul> <li>Ensure all test administrators are current on WIDA certification and are enrolled in the online training course and/or provide alternate means of training.</li> </ul>
<ul> <li>Certify or approve test administrators ensuring that testing is administered by properly trained persons.</li> </ul>
<ul> <li>Account for test booklet security before, during and after test administration for both the annual ACCESS and entry level screening.</li> </ul>
□ Assist with DCAS testing and DIBELS testing
□ Develop and implement parent outreach and educational support programs
□ Attend state-wide content meetings
□ Work evening and summer hours
□ Lead or facilitate lesson studies and/or book studies
□ Broker resources to support professional growth
□ Other duties as assigned